

ADMISSION POLICY

Date reviewed	September 2017
Reviewed by	SC/ KR
Approved by	YB/ AR
Planned Review date	August 2018

1. Introduction

The Trustees of Cambridge Street School along with the headteacher applies the regulations on admissions fairly and equally to all those who wish to attend this school.

We welcome our duties under the Equality Act 2010 to eliminate discrimination, advance equality of opportunity and foster good relations.

We see all learners and potential learners, and their parents and carers, as of equal value in respect of the protected characteristics named in the Equality Act; disability, ethnicity, gender (including issues of transgender, and of maternity and pregnancy), religion and belief, and sexual identity.

(Please refer to Equality policy for more details)

2. How parents can apply for their son to be admitted to our school

3As our school is an independent school, the school determines the admission arrangements in agreement with the Trustees.

At CSS, pupils enter school in the academic year they become eleven. Pupils are admitted mainly in the first week in September. However, admissions may be made during the year provided there are places available. Therefore, parents who would like their son to be admitted to this school during the year should either contact the school office for registration information or obtain it from the school website and complete the necessary application form as soon as possible.

Priority is given to siblings of pupils already in the school, for whom a fee discount is given. Further information related to admissions can be obtained from school office.

3. The standard number

The standard number for our school is 100. We keep this number under review and the Trustees will change the number if the circumstance arises.

4. Admission arrangements

All pupils will undertake an Entry Assessment Test and short interview. The aim of the assessment is to give an indication of the ability of the child thus enabling the school to make an informed decision whether the school can suitably accommodate the potential student's needs. The test also helps to determine the potential candidate's level of Islamic education. This information will be used to determine admission to Hifz class or Aalim class.

The application of pupils who score low marks may be refused a place initially and their application will be forwarded to the Review Team. The Review Team will then decide whether there were any exceptional circumstances which resulted in the applicant gaining a low mark. Parents will be notified in writing regarding the decision.

We welcome applications from families of all faiths and backgrounds, however these applicants will be expected to adhere to the school syllabus.

Other factors which affect admission are:

- Submission of the application form before the annual deadline.
- Submission of correct and accurate full Year 5 school report
- Submission of correct and accurate full Madrasah report
- Behavioural and incident concerns from ALL previous schools and madrasahs
- Parents support and commitment to their child's education throughout the duration of the student's stay at the school.
- The applicant must be willing to join the institute on his own free will
- Payment of the Admin fees
- Submission of the Home & School Agreement in the admission form.

Information of a concerning nature coming to the attention to the headteacher/ the governing body can result in the pupil's place at the school being revoked immediately. All pupils and their parents will be informed of the Home and School agreement,

Parents wishing to enrol their child after having withdrawn them from the waiting list, refusing a place or withdrawing their child partially through the academic year will be put at the end of the waiting list.

The remaining applicants will be invited to attend an induction with their parents at the school, after which their place can be confirmed.

5. English as an Additional Language

The school is a multilingual school where most pupils have English as an additional language. The term EAL means 'English as an additional language' and includes those children for whom English is not the first language spoken at home and children are bilingual.

EAL pupils are entitled to the full curriculum. We value and respect the cultural identities and experiences of all pupils and these are celebrated through both class based and school wide activities. We recognise that the use and development of each child's home language is an essential part of the child's linguistic development.

6. Special Educational Needs

The school endeavours to provide appropriate support for pupils with a range of learning difficulties when it is reasonable to do so. Hence, each application will be treated on its own merits.

7. Gifted and Talented

Approach

Our school embraces the teachings of Prophet Muhammad (SAW) allowing every individual the opportunity to excel academically, physically and socially within a spiritually enhancing and caring community. Therefore, it is the intention of this school to provide an adequate curriculum and support to enable each student who has been identified as gifted or talented to reach their full potential. This should be seen as an opportunity not a problem.

A gifted pupil is one who is in the top 5-10% of the pupil population of the school or class group (DfE definition) who 'has the capacity for or demonstrates high levels of performance in an academic year' A talented pupil is one who is in the top 5-10% of the pupil population at the school or class group with a specific ability in a non- academic area.

Types of provision include classroom differentiation using schemes of work that address the needs of gifted and talented pupils, out of school provision such as national schemes/competitions and additional challenges to stretch the potential of G&T students.

8. Probation Period

New pupils who have been granted a place at the school will be on probation until January of that academic year. Any behavioural issues, concerns with class work or homework that are raised by teachers can result in the pupils being dismissed from the school. Meetings will be held with parents to address any issues raised and avenues explored for a possible resolution. However, any serious incidents will result in dismissal from the school with immediate effect.

All parents are informed of this policy during the induction period and have agreed to this by signing the Home and School Agreement on the admissions form.

9. Review

This policy will be reviewed annually in the light of any changed circumstances in our school or the local area.

For admission, enquiries, please contact the school office on: 01925 500487
Email: admin@cambridgestreetschool.co.uk